ROTARY INTERNATIONAL DISTRICT 5150 IOB DESCRIPTION

DISTRICT ROTARY YOUTH LEADERSHIP AWARDS PROGRAM DIRECTOR

ROLE:

The district RYLA director oversees the operation of the Rotary Youth Leadership Awards program for Rotary District 5150.

RESPONSIBILITIES:

Serve as a liaison to the district for the RYLA steering committee.

Work with district volunteers to deliver three-day leadership program. This includes:

- 1. Identify and select members of the RYLA leadership committee.
- 2. Giving leadership to a team of volunteers who develop and deliver the RYLA program.
- 3. Insure that the following key functions are performed by members of the RYLA management team:
 - a. Outreach manager: obtain financial support from each rotary club in the district to send youth to the camp; work with each club to identify, recruit, and select youth participants.
 - b. Finances: serve as the RYLA treasurer, manage the financial accounts; work with the RYLA fiscal agent for receiving income and paying expenses; maintain RYLA's financial records.
 - c. Program directors: develop and deliver leadership program; recruits volunteers to serve as on site staff members
 - d. Registration and administration staff: Manage youth registration and selection; handle percamp and onsite administrative details.
 - e. Communication director: manage internal and external communications: meeting notice, website, and social media.
 - f. Alumni program coordinator: Deliver a continuing leadership experience to graduates of the RYLA program.
- 4. Work with district 5150 leadership to develop and improve the RYLA program: communicate with district leadership regarding RYLA it's needs, operations, and issues. Submit periodic reports.
- 5. Give support to the RYLA leadership team insure that all aspects of the RYLA program properly managed and deliver.
- 6. Conduct an annual review of each year's program to identify changes and improvements. Promotes RYLA support and participation through presentations at Clubs and District meetings.

Works on other District activities as requested by the District Governor.

QUALIFICATIONS:

Active Rotarian in good standing for at least three years.

Organized, lead, and participated in Rotary youth projects and programs.

Experience in working on Youth Camps is highly desired.

Youth Protection certified.

Has attended the entire RYLA weekend at least once.

TERM OF OFFICE: 3 Years- at the discretion of the standing District Governor.