

District Conference Chair

ROLE:

Oversee all aspects of the District Conference in conjunction with the sitting DG's desires, wishes and requests.

RESPONSIBILITIES:

To develop all facets of a District Conference, including the Foundation Event for the Conference.

Select/train/lead all necessary sub-chairs for the event, to include:

Treasurer	Registration
Minute-By-Minute	Programs (actual programs)
AV	Scheduling
Website	Marketing
Program Sales - advertising	House of Friendship
Rotary adjunct programs (RYE, RYLA, Foundation, etc.)	
Contracting all elements of the District Conference - Signatory responsibility	

Knowledge of Club needs, desires, strengths and weaknesses - and how to make that part of the District Conference.

Serve as liaison to all other District programs/events that impact the District.

Serve as a trainer for future District Conference chairs and/or committee members.

To assist at other District/Club activities, including events and meetings as needed.

QUALIFICATIONS:

You have been a Rotarian in good standing with your club for at least five years.

You have lead & organized a major event for your Club or District.

Have served on a past District Conference Committee.

Advanced knowledge of Rotary, Rotary Programs, TRF, District Goals, DG Goals, budgeting, time management skills, Leadership skills.

Ability to work with all types of people with varying ideas, approaches, skills and egos.

TERM OF OFFICE: Two years. Year one is conference planning and year two is conference implementation.